

ANNEXURE I
APPLICATION FOR OEM REGISTRATION UNDER DELHI ELECTRIC VEHICLE
POLICY, 2026

(To be submitted by the Original Equipment Manufacturer)

Particulars	Details	Supporting Document
Part A: Basic Information		
Name of OEM:		
Registered Office Address:		
Corporate Office Address (if different from above):		
CIN / Registration Number:		Certificate of Incorporation / Registration Certificate
PAN		PAN Card
GSTIN:		GST Registration Certificate
Website:		
Contact Number:		
Email ID:		
Part B: Authorised Signatory Details		
Name of Authorised Signatory:		Authorised Signatory Proof
Designation:		
Mobile Number:		
Email ID:		
Identity Proof Submitted:		
Authorisation Letter		Authorisation Letter (Annexure VI)
Part C: Dealer and Service Network		

Authorised Dealers in Delhi:		● List of Authorised Dealers in Delhi ● Trade Certificates of Authorised Dealers
Number of Service Centres in Delhi:		Details of Service Centres
Part D: Undertakings		
OEM Undertaking		OEM Undertaking (Annexure V)

Declaration

I/We hereby declare that:

1. The information furnished in this application is true, complete and correct.
2. I/We undertake to promptly inform the Transport Department of any change in the particulars furnished in this application.
3. I/We understand that furnishing false information or suppressing material facts may result in suspension or cancellation of registration and such other action as may be taken under the Delhi Electric Vehicle Policy, 2026 or any other applicable law.

Name:

Designation:

Signature:

Date:

Place:

ANNEXURE VI
AUTHORISED SIGNATORY DECLARATION

(To be submitted on the letterhead of the Original Equipment Manufacturer)

To

The Commissioner (Transport)
Government of NCT of Delhi
Transport Department
Delhi

Subject: Authorisation of Authorised Signatory under the Delhi Electric Vehicle Policy, 2026

I/We, _____ (Name of OEM), having our registered office at _____, hereby nominate and authorise the following person to act on behalf of the Company in all matters relating to registration, vehicle model approval, submission of documents, clarifications, declarations, correspondence and any other matter connected with the implementation of the Delhi Electric Vehicle Policy, 2026.

Details of Authorised Signatory

1. Name:
2. Designation:
3. Employee ID (if applicable):
4. Mobile Number:
5. Email ID:
6. Office Address:

Scope of Authorisation

The above authorised signatory is authorised to:

- a) Submit applications and documents on behalf of the OEM;
- b) Furnish clarifications, declarations and undertakings;
- c) Respond to deficiency notices issued by the Transport Department;
- d) Receive communications from the Transport Department;
- e) Appear before the Model Approval Committee or any authority constituted under the Policy; and
- f) Undertake such other actions as may be necessary for implementation of the Policy.

Declaration by OEM

I/We hereby certify that the person named above is duly authorised to act on behalf of the OEM and that all acts undertaken by the authorised signatory in connection with the Delhi Electric Vehicle Policy, 2026 shall be binding upon the OEM.

Any change in the authorised signatory shall be communicated to the Transport Department within fifteen (15) days of such change.

Documents Enclosed

- ☐ Board Resolution / Authorisation Letter
- ☐ Identity Proof of Authorised Signatory
- ☐ Employee Identity Card / Proof of Association with OEM

Declaration of Authorised Signatory

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.

Signature of Authorised Signatory: _____

Name: _____

Designation: _____

Date: _____

Place: _____

Official Seal of OEM

ANNEXURE VII
DEALER INFORMATION SHEET
(To be submitted by the Original Equipment Manufacturer)

PART A: OEM DETAILS

1. Name of OEM:

PART B: DEALER DETAILS

1. Trade Name of Authorised Dealer:
2. Trade Certificate Number of the Dealer
3. Trade Certificate Validity:
4. Dealership Address in Delhi:
5. Mobile Number:
6. Email ID:
7. Shop & Establishment Registration Number (if applicable):

PART C: AUTHORISED REPRESENTATIVE OF DEALER

1. Name:
2. Designation:
3. Mobile Number:
4. Email ID:

PART D: SERVICE FACILITY DETAILS

1. Availability of Service Facility: ☐ Yes ☐ No
2. Address of Service Facility:

PART E: DOCUMENTS ENCLOSED

- ☐ Trade Certificate
- ☐ Proof of Business Address
- ☐ Identity Proof of Authorised Representative
- ☐ Any other document required by the Transport Department

CERTIFICATION BY OEM

Certified that the above dealer is an authorised dealer of the OEM and is authorised to sell the vehicle models specified in this form.

Signature of Authorised Signatory of OEM

Name: _____

Designation: _____

Date: _____

Official Seal of OEM